

**Second meeting of NAS Public Records Legislation
Review Group**

28.5.08

Present: Peter Anderson, Bruno Longmore, Hugh Hagan, Susan Corrigall, Jenny McDermott, Laura Mitchell, Jane Brown, David Brown, Jenny Cutts

1. Society of Archivists Scotland meeting

1.1. Peter Anderson gave an update on the meeting held in Motherwell in May 2008.

2. Review methodology

2.1. There was discussion about the Minister's statement in Parliament regarding the Keeper's review, and also about the structure of the consultation questionnaire. A first draft of a list of consultation questions was considered, focusing first on records relating to children and then looking more widely at more general public records issues.

2.2. An alternative structure for the questionnaire was considered which would allow each respondent (whether privately or on behalf of an organisation) to give evidence from their own experience of where current legislation is strong or weak, and also give an indication of their own awareness of records management practices. In the post-consultation phase existing legislation would be examined more closely in relation to these responses to give an idea of what may be required in any new legislation.

2.3. Government Records Branch are to work on a fresh draft of questions in time for the next meeting.

2.4. Ideally, all parts of the questionnaire must be understood by all respondents, and advice should be sought on the structure of questions.

3. Date of next meeting

Tuesday 10th June at 9.30am in the Robertson Wing meeting room.

It was agreed that progress updates in the form of notes of meetings should be published on the NAS public website.