

Dear

Thank you for your recent Freedom of Information enquiry which has been passed to me from West Register House as I am the Project Manager for the Scottish Family History Service Project.

I attach the final version of our charging proposal which was agreed by the Scottish Family History Service Executive Committee in principle in October 2004. This document was produced by a sub-committee set up specifically to look at charging and to make recommendations.

You may also be interested to note that we have presented our current proposal on charging to the Scottish Family History Service User Group.

In addition, we hold the following information in relation to the development of this charging proposal which may be of interest to you:-

1. Previous versions of this charging proposal and emails relating to previous versions – various – all dating from 2004.
2. Numerous references to charging in Scottish Family History Service Project Board and Executive Committee minutes.
3. Scottish Family History Research Service Implementation Strategy document dated 27 November 2002 which examines options for charging.
4. Product breakdown list dated 6 November 2002 which refers to the development of a charging structure.
5. Implementation options paper dated June 2002 which refers to options for the introduction of a revised charging structure.

Please let me know if you wish to see any of the above, and the format in which you wish to receive them (by email, by post) and I can arrange this for you. Please do not hesitate to contact me should you have any further queries.

Yours sincerely

Joanna O'Rourke